

The Board of Education of the Borough of North Caldwell in the County of Essex, New Jersey, convened for the annual organization meeting held on January 3, 2017, in the cafeteria of the Grandview School, Hamilton Drive East, North Caldwell, NJ, at 7:32 p.m.

The Business Administrator/Board Secretary, Mr. Michael Halik, welcomed everyone to the reorganization meeting of the North Caldwell Board of Education. They recited the Pledge of Allegiance after which Mr. Halik indicated, in compliance with the Open Public Meeting Act, notice of this meeting had been properly advertised and the agenda has been posted at the appropriate locations.

Mr. Halik then reported to the Board and community the results of the November 8, 2016, General Election for the School Board Election which had one (1) open candidate seat. Mr. Robert Projansky received 1794 votes with six (6) write-in votes.

The Board Secretary swore in Mr. Projansky.

The Business Administrator/Board Secretary called the roll.

Roll call by the Board Secretary:

Present: Mrs. Valerie Buccino  
Mrs. Mary Mokris  
Mrs. Melinda (Mindy) Opper  
Mrs. Jann Skelton  
Mr. Robert Projansky

Absent: None

Also Present: Dr. Linda Freda, Superintendent  
Mr. Michael Halik, Business Administrator

Mr. Halik called for nominations for the office of President of the Board of Education for the term commencing January 3, 2017, to the next reorganization meeting.

**RESOLVED** that Mr. Robert Projansky be elected as President of the North Caldwell Board of Education.

Moved: Mrs. Skelton                      Seconded: Mrs. Buccino

Yes: 5    No: 0

Mr. Halik called for a motion to close nominations for the office of President of the Board of Education.

Moved:	Mrs. Skelton	Seconded:	Mrs. Buccino
Yes:	5	No:	0

The Board voted 5-0 to elect Mr. Robert Projansky President of the Board of Education.

Mr. Projansky assumed the chair as President of the Board.

Mr. Projansky called for nominations for the office of Vice President of the Board of Education for the term commencing January 3, 2017, to the next reorganization meeting.

**RESOLVED** that Mrs. Valerie Buccino be elected as Vice President of the North Caldwell Board of Education.

Moved:	Mrs. Skelton	Seconded:	Mrs. Mokris
Yes:	5	No:	0

Mr. Projansky called for a motion to close nominations for the office of Vice-President of the Board of Education.

Moved:	Mrs. Skelton	Seconded:	Mrs. Mokris
Yes:	5	No:	0

The Board voted 5-0 to elect Mrs. Valerie Buccino Vice-President of the Board of Education.

Mr. Projansky announced the Committee Appointments and the Delegate and Liaison Positions.

### **COMMITTEES**

- Buildings & Grounds – Mrs. Mokris, Chairperson/Mrs. Opper, Member
- Community Relations – Mrs. Skelton, Chairperson/Mr. Projansky, Member
- Curriculum – Mrs. Buccino, Chairperson/Mrs. Mokris, Member
- Finance – Mr. Projansky, Chairperson/Mrs. Skelton, Member
- Negotiations – Mr. Projansky, Chairperson/Mrs. Opper, Member
- Personnel – Committee of the Whole
- Policy – Mrs. Buccino, Chairperson/Mrs. Skelton, Member
- Transportation & Safety – Mrs. Buccino, Chairperson/Mrs. Mokris, Member

Moved: Mrs. Skelton                      Seconded: Mrs. Opper  
Yes: 5    No: 0

**LIAISON POSITIONS**

- Delegate to NJSBA – Mrs. Opper
- Mayor, Council, Planning Board & Police Department – Mr. Projansky
- Recreation Board & Advisory Department – Mrs. Buccino
- Boy Scouts/Cub Scouts/Girl Scouts – Mrs. Opper
- North Caldwell Partnership in Education – Mrs. Mokris/Mrs. Opper

Moved: Mrs. Skelton                      Seconded: Mrs. Opper  
Yes: 5    No: 0

**PRESIDENT’S REPORT**

- None

**SUPERINTENDENT’S REPORT**

- Dr. Freda wished everyone a Happy New Year.
- She congratulated Mrs. Clutterbuck on the birth of her baby daughter Noelle.
- Dr. Freda reported that there were no incidents of violence and vandalism in the schools and no reported HIB incidents.

**PUBLIC RECOGNITION**

- None

**ORGANIZATIONAL RESOLUTIONS**

**O1. RESOLVED** that the Board of Education adopt all existing bylaws and policies of the Board and approve existing administrative rules and regulations, subject to revision, for the forthcoming fiscal school year.

Moved: Mrs. Skelton                      Seconded: Mrs. Opper  
Yes: 5    No: 0

**O2. RESOLVED** that all meetings of the Board of Education be conducted according to Robert Rules of Order and Board Policy.

Moved: Mrs. Skelton                      Seconded: Mrs. Opper

Yes: 5 No: 0

- O3. RESOLVED** that the Board of Education appoint Mrs. Opper as Delegate to the New Jersey School Boards Association for one (1) year, beginning immediately and

**BE IT FURTHER RESOLVED** that the policy authorizing the duties of the delegate to the New Jersey School Board Association be approved as follows:

1. Represent the Board at meetings of the New Jersey School Boards Association.
2. Study and report to the Board all proposed State and Federal Legislature of interest and relevance.
3. At the direction of the Board, prepare proposed resolutions for submission to the State School Boards Association.

The policy shall not prohibit or discourage other Board members from active participation in legislative affairs.

Moved: Mrs. Skelton Seconded: Mrs. Opper

Yes: 5 No: 0

- O4. RESOLVED** that the Board of Education re-adopt Code of Ethics, attached.

Moved: Mrs. Skelton Seconded: Mrs. Opper

Yes: 5 No: 0

- O5. RESOLVED** that the Board of Education approve the attached list of Committees and Membership for the 2017-2018 school year.

Moved: Mrs. Skelton Seconded: Mrs. Opper

Yes: 5 No: 0

- O6. RESOLVED** that the Board of Education attached schedule of public and confidential meetings for 2017.

Moved: Mrs. Skelton                      Seconded: Mrs. Opper  
Yes: 5    No: 0

**GENERAL RESOLUTIONS**

None

**BUSINESS RESOLUTIONS**

- B1. RESOLVED** that the Board of Education approve the **Public & Confidential Minutes of November 16, 2016.**

Moved: Mrs. Opper                      Seconded: Mrs. Buccino  
Yes: 3    No: 0  
Abstain: Mrs. Buccino  
Mrs. Mokris

- B2. RESOLVED** that the Board of Education approve the **Public & Confidential Minutes of December 13, 2016.**

Moved: Mrs. Opper                      Seconded: Mrs. Buccino  
Yes: 4    No: 0  
Abstain: Mrs. Skelton

- B3. RESOLVED** that the Board of Education approve the **December 15, 2016, payroll** in the amount of \$335,770.11.

Moved: Mrs. Opper                      Seconded: Mrs. Buccino  
Yes: 5    No: 0

- B4. RESOLVED** that the Board of Education approve the **December 15, 2016, Hand Check Register** in the amount of \$234,703.51.

Moved: Mrs. Opper                      Seconded: Mrs. Buccino  
Yes: 5    No: 0

- B5. RESOLVED** that the Board of Education approve the **December 15, 2016, Hand Check Register** in the amount of \$25.00.

Moved: Mrs. Opper                      Seconded: Mrs. Buccino

Yes: 5    No: 0

- B6. WHEREAS,** a number of Boards of Education in Essex County have joined together to form a Joint Insurance Pool as permitted by N.J. title 18A:-.18B and;

**WHEREAS,** said Pool was approved effective February 10, 1984 by the New Jersey Commissioner of Insurance and has been in operation since that date, and;

**WHEREAS,** the Pool contain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such a Pool, and;

**WHEREAS,** the Board of Education of North Caldwell has determined that membership in the **MORRIS ESSEX INSURANCE GROUP** is in the best interest of the District;

**NOW THEREFORE,** be it resolved that the Board of Education of North Caldwell does hereby agree to renew membership in the **MORRIS ESSEX INSURANCE GROUP** and hereby accept the Bylaws as approved and adopted. The renewal term is from July 1, 2017 to June 30, 2020.

**BE IT FURTHER RESOLVED,** that the Board Secretary/Business Administrator is authorized to execute the application for membership and the accompanying certification on behalf of the District, and;

**BE IT FURTHER RESOLVED,** that the Board Secretary/Business Administrator is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying membership in the Pool as are required by the Pool's Bylaws and to deliver the same to the Executive Director.

Moved: Mrs. Opper                      Seconded: Mrs. Buccino

Yes: 5    No: 0

- B7. RESOLVED** that the Board of Education approve the **December 16, 2016, Hand Check Register** in the amount of \$103.52.

Moved: Mrs. Opper                      Seconded: Mrs. Buccino

Yes: 5    No: 0

- B8. RESOLVED** that the Board of Education approve the **December 16, 2016, Hand Check Register** in the amount of \$6.14.

Moved: Mrs. Opper                      Seconded: Mrs. Buccino

Yes: 5    No: 0

- B9. RESOLVED** that the Board of Education approve the **December 23, 2016, Payroll** in the amount of \$311,195.53.

Moved: Mrs. Opper                      Seconded: Mrs. Buccino

Yes: 5    No: 0

- B10. RESOLVED** that the Board of Education approve the **December 20, 2016, Hand Check Register** in the amount of \$21,777.47.

Moved: Mrs. Opper                      Seconded: Mrs. Buccino

Yes: 5    No: 0

### PERSONNEL RESOLUTIONS

- P1. RESOLVED** that the Board of Education approve the following Door/Site Monitors for Facilities Use beginning January 3, 2017, at \$74.00 per session (up to four hours) as needed:

Ian Adlon  
Gabriella Mottola  
Sharon Mottola  
Sharon Pontrella  
Elizabeth Shabazian

Moved: Mrs. Skelton                      Seconded: Mrs. Buccino

Yes: 5    No: 0

**P2. RESOLVED** that the Board of Education approve the Professional Development Workshops/Conferences costs for the following teachers:

Name	Date	Workshop	Cost	Travel
Reyes, J.	3/10/2017	Strengthen Your World Language Inst	\$245.00	\$116.25

Moved: Mrs. Skelton                      Seconded: Mrs. Buccino

Yes: 5    No: 0

**P3. RESOLVED** that the Board of Education approve the Professional Development Workshops/Conferences costs for the following teachers:

Name	Date	Workshop	Cost	Travel
Jeffrey, J.	1/11/2017	NJECC Google Educator	\$199.00	

Moved: Mrs. Skelton                      Seconded: Mrs. Buccino

Yes: 5    No: 0

**OLD BUSINESS**

- Board discussed the communications tower that the Town would like to build on school property. It was determined that additional information is required as well as community input prior to the Board making any decisions on this matter. Further discussion will be held at a future Board meeting.
- The Transportation Committee availability to attend a meeting with the Sussex Co-op regarding bus service was discussed.
- The Board discussed the use of facility monitors for recreation after school basketball games.

**NEW BUSINESS**

- None

**ADJOURN TO CONFIDENTIAL SESSION**

The following resolution was called at 8:45 p.m.

**RESOLVED** that in accordance with section 8 of the Open Public Meetings Act, Chapter 231, Public Law 1975, the Board has the authority to adjourn to



closed session. As there was no further business to discuss, the Board adjourned at 8:45 p.m.

Moved: Mrs. Skelton

Seconded: Mr. Projansky

Yes: 5

No: 0

Respectfully Submitted,

Michael Halik  
Board Secretary